

**Minutes of the Regular Meeting of the Milford City Council held Tuesday, February 16, 2016 at 4:00 p.m. at the Milford EMS Building, 850 North Main, Milford, Utah.**

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**MEMBERS PRESENT:** Mayor Davis, Council Members Aaron Cox, Wayne Hardy, Les Whitney, Terry Wiseman

**ABSENT:** Russell Smith

**STAFF PRESENT:** City Administrator Makayla Bealer, City Recorder Monica Seifers, City Foreman Ben Stewart, Attorney Leo Kanell

**VISITORS:** Jesse Ralphs, Brandon Stephenson, Cynthia Davis, Karen Johnson, Melissa Rose, John Fowles, Nickole Montoya

**CALL TO ORDER**

Mayor Nolan Davis called the meeting to order at 4:00 p.m. Mayor Davis welcomed Council Members Les Whitney and Terry Wiseman, apologizing for not doing so in the January meeting; he looks forward to working with them both.

**RECOGNITION OF VISITOR'S RELATING TO CITY BUSINESS**

**4:01**

- **Jesse Ralphs, Sunrise Engineering – Water Master Plan Review/Milford Municipal Water Rights/ Water Conservation Plan**
- Mrs. Ralphs passed out the Water Conservation Plan and Water Master Plan. There were suggestions included for efficiency so that over time, although the overall water use would go up, the per connection use should decrease over the next 20 years. Fixtures are becoming more efficient. There is a draft plan that includes measures that would be implemented for water conservation if there was a shortage. There were some goals from the 2010 plan. Some of them have been determined to not be practical to monitor and enforce. He asked the Council to look at the plan at their leisure.
- Jesse went over the summary of findings and recommendations from the previous meeting starting with water rights. The city currently has a significant projected surplus of water rights.
- Mayor Davis - There was an application from Iron County for \$300,000 to do a water study in Pine Valley, Beaver County - not Pine Valley, Washington County. That is a big concern. What is there to say they won't come into Escalante Valley? I really think this is something that we need to look at, to protect them.
- Council Member Hardy - Mayor, is it the County or the Cities that need to go after that water in Pine Valley?
- Mayor Davis - Both.
- Jesse Ralphs - Sunrise recommends that the City try to prove up on water rights and work on the 40 year Water Right Plan; designation of Council representative to work with Sunrise on the plan approach.
- Jesse Ralphs - Source Capacity - we have talked about the need for an additional culinary water well. Need a secondary source that is culinary grade. Distribution System Improvements - currently meeting the need but there are a few recommendations: redundant pump; backup power source. There was a list of recommendations for maintenance and management benefits: Replace water meters with radio read meters; system wide SCADA system; valve exercising program; CloudSmart Mapping (online mapping capabilities).
- Estimated cost of Project with All Improvements Included- \$2,899,859.
- Council Member Cox - The total has increased from last meeting was \$2,332,000, why is that?
- Jesse Ralphs - This current would include the details on a booster station, this amount includes putting in a booster station.
- Jesse reminded the Council if the City goes in for project funding, it would be better to be all inclusive to get better funding. USDA Rural Development would be a good option if the City was ready to move forward.

- Mayor Davis - Would the USDA have better rates than CIB?
- Mr. Ralphs - Usually they don't but right now they do. It's not better, it's the same, it is 2.5%. They will do a 40 year loan, which would make the annual payment lower than a shorter term loan.
- Mayor Davis - Would we be better to approach USDA than the CIB?
- Mr. Ralphs - The CIB looks at your MAGI, and if your water rates aren't where they needed to be, they don't offer a grant. You would have to bring the water rates up to meet the requirements and then you could request a 50/50. Right now, Rural Development is a good option. Timing wise, they do require two things that the CIB does not, because they have federal funding, one is an environmental assessment, and the other is a preliminary engineering report. It basically takes the Master Plan and re-formats it into Rural Development's format for their application. It is not a quick turn-around, the application process takes 4 - 6 months and their funding cycle goes on the federal fiscal year from October to October, so you would be looking at applying in November for next year's funding. You could start on the preliminary engineer report. They do have grant money available. It would give you time to consider what the impact would be.
- Attorney Kanell - The well is something that would be helpful, to have a backup well and the pumps, but, did you look at the system, is there anything in the ground that is getting old or deteriorating that would need to be upgraded in the future?
- Mr. Ralphs - We did, we talked to Ben Stewart to see if there were any pipes that would need to be looked at and it sounds like there really aren't. There was a project back in 1996 that I think updated a lot of the lines, is that accurate Ben?
- Foreman Stewart - Yeah, we still have a few cast iron lines.
- Mr. Ralphs - That would be something to look at if you wanted to throw them in to replace them, even though they are still functioning, at some time they will pose a problem.

#### **Karen Johnson, Milford Elementary – Requesting Input and Support for an Initiative to Promote Reading at Home (4:27)**

- Mrs. Johnson - We have a situation that is a growing concern. As you know, literacy is very important, especially early literacy exposure - before students come into our elementary school - and we are finding a bigger chasm between those that have been exposed with concepts of print, which is foundational to being able to read. There is a lot of catch-up that is having to be done. The expectations in education are getting higher. Not only do our kids graduating have to compete with the nation, they have to compete with the world as well to secure jobs. The field is getting very competitive, much different than it was ten years ago. We have a group of clientele in Milford that are going to be at risk because they are not getting that exposure. It may be because a lot of people in the community have two jobs and are on survival mode so we are trying to think of ways to engage a literacy initiative in this community with multiple stakeholders to come together and form a committee and say, "what are the needs". We know that we have many Hispanic families who speak Spanish only that are very literate in Spanish and don't have a lot of exposure to Spanish literature. In the early years, it doesn't matter what language they are exposed to, they can cross over to English if they have been exposed with those concepts of print. To address the needs of all of our children, not just the little ones, but all of them as they go through the system, we want them to be good strong readers and to be able to understand and comprehend because if they can read it, they can write it, and if they can write it, they can succeed in life, and write about it. As you know everything is online, everything is written, I mean, look at how we deal with everything. If our students are not good readers, they will not compete, and we want our Milford children to be competitive, even though we are in a small community, and I believe that we can do that if we pull together and work together. So, what we are petitioning is, we don't have all the answers but we have lots of good ideas and things that we have implemented in the school, but we know that is not enough unless we reach the home and make that something that is important. Sports are important, but reading is really, really important. How can we impress upon the community how important it is? My recommendation - if we can create a committee which includes multiple stakeholders, someone from the City, someone from Smithfield, I know we have lots of businesses that want to have good quality people that want to stay here, but we want them to be hireable and competitive. So, if we can pull together and form this committee and brainstorm, what are

some ideas, what are other Cities like us doing that can help promote this so that we can elevate our City to great citizen's and great contributors to our community. It could be incentives to get involved in some kind of family initiatives in the community, it could be something- I've met with John on how we could pull this together - but we need everyone together so that we can formalize our initiative. All I could think of was the big hoorah when the Wrights came and they had that big celebration and everybody came, everybody. What if we could create something that everyone wants to be a part of and we can celebrate together for our kids and so they can be successful. We know that if students do not read successfully by third grade 80% of them will be incarcerated by the time they are adults. That's a fact. We don't want any of that happening to our children, we want them to be prepared, we want this community to thrive, we want to be contributors. I know Les doesn't want to have to come round them all up. We are working so hard in so many areas, I think this would be a positive way in which we can help our kids. So, we would like to see if it would be possible to have somebody on the Council to be a part of this committee and be supportive of that. I don't know what kind of funds, but there are grants out there and things we can use and apply for. I guess, bottom line is, can we do this together?

- Mayor Davis – I think it's going to take a community effort but my concern is how are we going to educate the parents? How are we going to get them to where they don't feel like we are invading their privacy, telling them that they have to make sure their kid reads a half hour every night and one hour on the weekends?
- Mrs. Rose – That's where we are kind of hoping that we can get some of the businesses and the City Council and the City to back us, then we can show how important it is and maybe, I mean, right now we have high school kids coming to our grade school every day and listening to our kids read. If we could get businesses to come in for 45 minutes a day and listen to kids read and retell their stories, ya know, if we can show that it's important enough to look at as a City, then maybe we can reach some of those parents that are...
- Mrs. Johnson – We can't mandate anyone to do anything but we can do a positive, celebrate, have an incentive. We could have contests, just so that it's, this is important.
- Mrs. Davis – I would like to see something setup outside of the school, we do so much at the school I feel that it needs to be outside of the school.
- Mrs. Rose – You know that saying, "It takes a village to raise a child"? We want the village.
- Council Member Cox – How does the Library fall into all of this?
- Administrator Bealer - Story hour is held once a week. Could they hold a weekly Read A Loud and have volunteers come participate?
- Mrs. Rose - They are being read to – our kids need to be reading themselves, they need to be reading the print. We can only do so much in the eight hours that they are in our building. We go above and beyond, we just want to see if we can reach out and get more help, and reach more kids.
- Council Member Hardy – I think you've gotta reach the parents first, really. If parents are doing their job at home, you're wasting your time.
- Mrs. Johnson – That is what we are trying to do, involve more parents. As it becomes more important in the community – I know it's been successful in other cities.
- Council Member Cox – and what have they done, Mrs. Johnson?
- Mrs. Johnson – Those things that I've suggested. Posted things on City websites, had incentives, a contest followed by a celebration. They had information on things to do. We can come up with that, as far as great ideas that can be done. I've been posting that on our school website. We have been talking about maybe having a parent night to discuss how they can work with their children. That is something we could do in conjunction with the Library. John and I met and were just brainstorming different ideas of how we could reach more families. Some families just don't know and if they knew and realized the impact, even though we have parent teacher conferences, but we have a whole different clientele that don't even have children in school yet and those are the ones that at risk, too.
- Administrator Bealer – We have a City newsletter and we are happy to put anything in that, it goes out monthly with our water statements. So any information you would want included, just get it to us at the

City Office by the 20<sup>th</sup> of each month. We'd be happy to put that out as well as include it on our City webpage and Facebook page.

- Mrs. Rose – We are kind of hoping that if we could get the backing of the City and the Council it will be not so hard to pull in Smithfield and CS Mining and all these other businesses.
- Council Member Hardy – What kind of backing do you want from us?
- Mrs. Rose – We want your support.
- Mrs. Johnson – And input. We would like to form a committee to come up with a solidified plan, hoping that a member of the Council will participate. Even if we just met quarterly, coming up with ideas, planning, and help implement. John and I could work on that, implementing. The input is so valuable, because we are looking through the educational lens, we need to look through the City Council lens and the business lens so that we can make sure we are meeting the needs of as many people as possible.
- Mayor Davis – It is going to take a community as a whole to make this work. Because if you have only got the support of the Council then you got that whole bunch of people saying, there you go, you got the City Council stepping on our toes again and trying to tell us how to raise our kids, the schools not doing their job. So, that's what I'm saying, it's going to go back into educating the parents and the community as a whole. This is for the kids so we want everyone involved. As for rewards and things like that, that can work and it can't work. If you have contests and you have the same kids going in and winning then the one that struggles, yet he or she works every day and struggles and never gets that reward, they think why should they even do it? My biggest thing is that part of it is that is it that we have had such a change in culture or getting a different ethnic group in here, is that part of the reason why?
- Mrs. Johnson – Actually, those families are pretty educated and have that Spanish literature and transfer over to the English literature very nicely, most of them. It's not necessarily them.
- Council Member Whitney – John, are the students, are the kids using the library?
- John Fowles – Oh, yes. It was pretty interesting when the power went off the other day, I had probably six or seven high school students in there and the computers and chrome books went down, they were like, what do we do now. I thought, wow, you're in a library, we've got books. So to them, it's almost becoming a foreign concept with books, and this is why we are talking about it so much. We need to get the parents to understand. We need to educate and make it fun.
- Mayor Davis – We do need to make it fun. We can't really ask more of our teaching system than they already do. Somewhere along the line, our community needs to rally around the school. We have nothing without our school system.
- Mr. Fowles – It's not always that people don't want to get involved, it usually comes down to they don't know that it needs to be done or they don't know how to get it done. We just need to educate and remove some of those barriers.
- Mayor Davis – We are on board to help improve literacy.
- Mrs. Davis – I get that we are all busy, we are parents also. We get how hard it is and how busy it is, but if they could just somewhere see the light that 20 minutes a day invested in their child, talk to them, ask them how their day went and what they learned.
- Council Member Hardy - Do we still have PTA?
- Mrs. Johnson – Yes, but the parents do not attend.
- Mrs. Rose - They are too busy and not interested. But when the kids fail, it is our fault.
- Mrs. Montoya – I attended a secretaries meeting the other day and this lady said she does the technical part of everything at the Iron County School District, she said that she did trainings to help the parents know what apps would be coming around so they would be aware and she had 6 people attend, out of the entire district, she had 6 parents that came. Also, their community awareness stuff they do, hardly any parents attend. The only school districts that actually had people attend are the ones who provide dinner. Unfortunately, we don't have the funds to do something like that.
- Mrs. Rose – If we could get more men, more dads, grandpas, uncles, brothers...if you look at our schools, most of the teachers are female. In Cedar they did "Donuts with Dad" one morning and they had about 500 donuts passed out and the dads just went in for like 30 minutes one morning and sat down, ate donuts and read with their kids. But how many dads actually sit down and read with their children?

- Council Member Hardy – Do you still have the reading programs in the schools? Are they working?
  - Mrs. Montoya – We do but the kids that read a lot are the ones that are seeing the reward. If the kids don't like to read or aren't pushed to read...
  - Council Member Cox - I agree, some of it is the parents, but I think there is an issue with parents who are working two jobs and just don't have the time.
  - Mrs. Montoya - This is why we need to make it a fun activity, get them involved and have fun with it. It makes a huge difference, especially with the kids who don't get that one on one time with an adult.
  - Mrs. Johnson will get a committee formed, the City Council will appoint someone to participate.
  - Mayor Davis thanked the group for their time and effort put in at the school.
- Mrs. Johnson, Mrs. Davis, Mrs. Rose, and Mrs. Montoya left the meeting at 4:52 p.m.*

## **CONSENT ISSUES**

**4:52**

Consent issues including bills and payroll, Financial Report January 2016 and Minutes of January 19, 2016 CDBG Public Hearing, and Minutes of January 19, 2016 Council Meeting were presented.

- *MOTION: Council Member Aaron Cox moved to approve the consent issues as presented. Motion was seconded by Council Member Wayne Hardy. All in favor, motion carried.*

## **NEW BUSINESS**

**4:53**

### **Approval of Milford Lions Club Maintenance Agreement**

- Administrator Bealer reported that last year the Lion's Club put in a substantial amount of improvements. Ricky Rose contacted her, he was concerned that there may be a lack of care given to the ball fields suggesting that the Lion's Club would volunteer their time to help maintain it. In Beaver they have a 40 hour per week employee who works solely on the rec complex. We aren't capable of hiring a crew member for that. So, the Lion's Club wanted to volunteer their time to do that. After talking, we discussed during budget time last year, maybe paying them an amount – they could buy their own tools and weed killer and supplies. When we talked to Jeff Davis, the President of the Lion's Club, they felt that was a good idea. If they were to do a project on a Saturday they wouldn't have to get a PO, they could just make the purchase. Anyways, we met back in November and put together an agreement. The draft agreement is in your packet. The agreement includes a \$3000 annual payment to Lion's Club, who would maintain it April 1 – September 30 annually. The Lion's Club would purchase their own supplies, maintain and treat weeds in parking area, ball fields, baselines, and batting cage area, remove trash from dugouts and throughout the complex as needed, drag field, level, and paint as needed. We would still have our Concession Stand Operator who would clean the restrooms but they would be there to help as needed. Jeff has reviewed the agreement and is in agreeance.
- Council Member Cox – So, we would mow it and that is it?
- Administrator Bealer – Yes, we would mow it, do the sprinklers, and fertilize. They would do all of the parking, maintaining, sprucing it up. It was discussed that they would like to eventually put in storage sheds on each of the fields and get all of the supplies out of the back storage room. They want to remodel the bathrooms and make them bigger, they want to do a score shack on top of the building.
- Council Member Hardy – We need to okay this tonight so the Lion's Club can move forward.
- *MOTION: Council Member Wayne Hardy moved to accept the Milford Lion's Club Agreement as presented. Motion was seconded by Council Member Aaron Cox. All in favor, motion carried.*
- Council Member Cox - Are there any liability issues that will fall back on the City?
- Attorney Kanell – We are already responsible for all the liability issues on there. If they get injured, even if there are volunteers injured, it goes through Workers Comp. We are paying them for materials that will be used rather than labor.

### **Presentation of Concession Stand Bid**

- Administrator Bealer reported that there was one bid received for the Concession Stand Operation. It was presented to Council Member Hardy to open and announce. Gladys Lepe - Bid \$500.00, which meets the

minimum bid. Council Member Hardy asked if it was too high. Council discussed the power, which would be provided by the City and felt that \$500 was adequate.

- *MOTION: Council Member Hardy moved to accept the bid for the concession stand presented by Gladys Lepe for \$500 annually. Motion was seconded by Council Member Les Whitney. All in favor. Motion carried.*
- Council Member Hardy - They want to open it on Friday or Saturday evenings. Does the Council have any concerns?
- Mayor Davis was concerned with competition with private enterprises. They are leasing a building owned by the City and they are able to operate at a lot less cost.
- Council Member Whitney – I was asked if they would be required to carry a business license.
- Administrator Bealer – Yes, they will have to have a business license.
- Council Member Cox – I'd like to see more use of the parks.
- Mayor Davis – Still concerned with opening outside of concession hours.
- Council Member Cox – What if we just give them four extra days per season?
- Council Member Hardy – Let's table that part of it for now, as long as they know they have the concession part of it, we can discuss it more.
- Council Member Whitney – I think we need to get some feedback from businesses if we are going that direction.

### **Hiring of 2016 Lifeguards and Seasonal Crew Members**

- Administrator Bealer - There were two applications received: Brendan Young and Zach Acklin. We budgeted for a 20 hour per week and a 40 hour per week position. Where they are both young, we decided to do 2 30 hour weeks. We want them to start April 4<sup>th</sup> to get a start on the parks. They are both high school students, we will work them through summer. If we can get them on work release we will keep them on as long as we can in the fall.
  - Lifeguards – There were six applications received: Payton McDermott, Josie Thompson, Haylee Davis, Kelsea Mayer, Colton Robinson, and Braxton Rose. Missy would like to recommend that we hire all six applicants and extend the deadline allowing applicants to turn 15 by September 1, 2016.
  - The City pays for the certification, which is \$150.00 per guard, all six would need to be certified. She felt that they should be required to work for the City for two years, the length of the certification, in return for the City paying for the certification. She wanted it included in the agreement.
  - Council Member Hardy – Discussed adding a clause in the contract that allows the city to recover the certification fee.
  - Mayor Davis – We are one of the few places that pays for the certification. Most places require that their applicants obtain certification prior to being considered for employment.
  - Council Member Cox – Why not have them pay for it upfront and each year that they stay with us they can be reimbursed a portion, like the first year they get \$75 back and the second year they receive another \$75.00.
  - Council Member Hardy – We need to include it in the lifeguard agreement they sign each year.
  - Administrator Bealer – We could advertise it next year that they will be responsible for their own certification and the City could reimburse \$75 the first year and then again after the second year of employment. I feel we need to put it in the contract this year that they have to work two years and that will cover us.
  - *MOTION: Council Member Hardy moved to hire the two crew applicants and the six lifeguard applicants, opening the lifeguard position for two more guards. Motion was seconded by Council Member Terry Wiseman. All in favor, motion carried.*
- Council Member Hardy was excused at 5:10 p.m.*

### **General Liability Insurance Coverage Options**

- Administrator Bealer - Last meeting Curtis Tonks attended to discuss General Liability. We currently have a \$2 million limit, it was recommended that we increase to \$5 million. There is about a \$7,000 difference, but there are also incentives to decrease the amount of the increase. The tort cap is \$2.4 Million.
- Mayor Davis - We need to consider going to a five million dollar limit.
- Council Member Cox - What are your thoughts, Makayla?
- Administrator Bealer - My original thoughts were that we haven't had anything happen and \$2 Million has been fine, however, I do feel we need to increase it. I would hate to have to payout, it would hit our General Fund, which is finally out of the deficit. I would say paying the additional \$6 - \$7K and get the TAP Grant, would be the way to go.
- Mayor Davis - We have time to gather information on other providers between now and October. We are supposed to be getting more information from the TRUST.
- Administrator Bealer - The City has been with the TRUST for a long time, we have had minor claims and they have been paid out. The City is happy with the trust, but we want to make sure what we have is what we want. We are covered through the TRUST through November 2016.
- *MOTION: Council Member Les Whitney moved to authorize Administrator Bealer to increase the liability to \$5 million. Motion was seconded by Council Member Aaron Cox. All in favor, motion carried.*

### **Drainage Issues 400 West 200 North – Follow Up Discussion**

- Administrator Bealer – There was discussion last meeting about a culvert, valley gutter. Council Member Wiseman was going to look at it and come back with some suggestions.
- Council Member Wiseman – I did go up and look at it but you can't really see anything right now with all of the snow on it. It hasn't been melting so you don't even know which way it is draining. He will look at the elevations that were taken by the engineer. Jesse will forward them to Makayla for distribution.
- Will be placed on the agenda for follow up in March.

### **LTD Stipend Benefit**

- Administrator Bealer - Placed on the agenda in case there needed to be discussion. There has not been any contact. No action.
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### **Presentation of Irrigation Maintenance Bids**

- Administrator Bealer -There was an issue with the irrigation tank, it was leaking. The recommendation was to get a bid from Rollins for replacing the pipe. The bid came in at \$13,800 and they would need three days to come in and replace the pipe coming out of the irrigation tank.
- Council Member Aaron Cox - How much pipe are they replacing, Ben?
- Foreman Stewart – Pretty close to 80 feet is what he figured. It's going to be that HDPE pipe, that heavy duty poly so it should stand up good.
- Council Member Cox – How do they connect that together?
- Foreman Stewart – I think they fuse it.
- Council Member Cox – That was what I was wondering.
- Foreman Stewart – I asked Kelly if he thought he would have any problems with shrinkage or heat expansion. He said he didn't think so.
- Council Member Cox – So, what you have seen, will it work for what we need?
- Foreman Stewart – It should. What we have got right now, that metal pipe is paper thin.
- Council Member Cox – So this repairs the entire length of that pipe from the...
- Foreman Stewart – From the bottom of the tank to where it goes into the ground.
- Council Member Whitney – And what's that distance?
- Council Member Cox – Eighty feet.
- Council Member Whitney – Is that the only place we are having the problem?
- Foreman Stewart – Yeah. Luckily, so far, the only problems we have had have been low enough that we can reach them with the ladder, if it starts getting up there a ways we will be in trouble.

- Administrator Bealer – What we're worried about is that that pipe busts and the damage that it causes. Also, that is the only way we can water our parks and if it is in the middle of July, Kelly and them actually have to rent some equipment to do this project, and it wouldn't be a quick fix if it happened during the middle of the season. We could be without water on our parks for a week or two.
- Council Member Cox – The schools are watered off the same system.
- Administrator Bealer – So we were just kind of worried about our parks being burned up if something were to happen. We don't actually have this as a budget item, however you do have the funding, we would just have to allocate it into the budget when we amend it. We have made a lot of bulk water sales, they are substantially high so I think it is doable but we would have to amend the budget.
- Council Member Les Whitney – I personally think that if it is an issue and it is going to potentially create us problems down the road then we have no choice but to repair it, get it done, and get it done right. If it breaks on us, and really breaks, and that tank is full, we could have a major problem. My recommendation is that we work it in to our budget and get that job done.
- Mr. Ralphs – Can I ask, have you looked at ductile iron pipe?
- Foreman Stewart – I can ask him, we just went with what Rollins suggested, the HDPE.
- Administrator Bealer – Would you recommend it?
- Mr. Ralphs – Typically on an exposed pipe we would recommend it.
- Council Member Cox – What is the pressure on that line, Ben?
- Foreman Stewart – At the sand filter at the bottom of the tank it is usually 40 - 50 pounds.
- Council Member Whitney – I would think it would have a lot more head pressure than that.
- Foreman Stewart – Once you get down off the hill by the Library it is a lot higher.
- Council Member Cox – I thought it would be a lot higher too.
- Council Member Whitney – I think we should ask about what Jesse is recommending and see if it is an option.
- Council Member Cox – Is there a big cost difference, Jesse?
- Mr. Ralphs – It depends on the thickness ration they are using. On the higher pressure stuff it is thicker and the HDPE sometimes it is more expensive but if they are using a thinner wall it could be comparable. HDPE is easier to handle and put together there but I think long term ductile iron, if you've got a way to secure it, could be more durable.
- Foreman Stewart – I think another reason that he suggested HDPE is sometimes we start the irrigation system early and if it freezes it wouldn't hurt anything.
- Council Member Whitney – What is it like for repairing, Jesse, down the road?
- Mr. Ralphs – If it is flanged, it's just a matter of unbolting the flanges.
- Council Member Whitney – So you could just replace sections.
- Council Member Wiseman - I think we ought to talk to him and see what it costs for both and compare them.
- Council Member Cox – How long to we got, Ben?
- Foreman Stewart – It is usually around the end of March, first of April, depending on the year.
- Administrator Bealer – Last year we fired it up the middle of March because it got so hot.
- Council Member Cox – That's what I am worried about.
- Administrator Bealer – So, do you guys want to move forward on it, but do you want him to contact Rollins and see if he can get that second bid to include the differed materials and then we can email you and you guys can decide which bid you want to go with so that we are not waiting, because they need three days.
- Council Member Whitney – I think we need to pursue it but compare the cost of pipe and then make a determination.
- *MOTION: Council Member Terry Wiseman moved to move forward. Motion was seconded by Council Member Aaron Cox. All in favor, motion carried.*

### **Presentation of Concrete Replacement Bids at Milford Municipal Pool**

- Administrator Bealer – It is time to put some improvements into our pool. Last year we were talking and the cement at the pool is in desperate need of being replaced. We've got \$35,000 put aside for



improvements at the pool. There are some concerns with the concrete near the girls' bathroom. It was put out to bid and broke down into four projects. What we would like to do is have Projects 1 and 4 before the pull opens this year and then complete Projects 2 and 3 as soon as the pool closes in September. One bid was received - Mayor Davis presented: Tushar Contracting - \$3762.00 for the South East Corner; \$6222.00 for the South Side; \$4621.00 for the West Side; \$1561.00 for the North East Corner - Total Bid \$16,166.00.

- Council Member Cox - Did he give you what mix of concrete he will put back in there?
- Mayor Davis - Yes, he will use 6 or 6.5, whatever we want.
- Council Member Cox - Will he use fibers?
- Mayor Davis - If you want fiber, he will put fiber in.
- Council Member Cox - What's your thoughts on that?
- Mayor Davis - The fiber is kind of rough where it wears down, that might be a problem. He says it is whatever the City wants to do.
- Council Member Cox - And that includes the sealer?
- Mayor Davis - Yes.
- Mayor Davis - We have a problem coming out of the SW corner towards the girls locker room that is bad, we have got a tripping hazard. Same way over around the kiddie pool, I think that could cause a problem this year.
- Council Member Cox - Now, I believe I remember asking you to have him give us a bid on where the grass is, them little pieces of grass out there?
- Mayor Davis - His comment was if you want to spend that much money he'd love it but he said he would not spend that type of money on concrete up there for that grass area.
- Council Member Cox - What I look at is the time it takes to mow it.
- Council Member Whitney - Who mows it?
- Council Member Cox - The City crew, and the grass continues to get into the pool. I know Missy has made comments to me time after time.
- Mayor Davis - Well, I think we can try with our summer help this year, have them use the bag mower and go over there. Nate said do whatever you want as a City, if you want concrete that is great for him.
- Council Member Cox - See, I kinda thought, and I don't know, maybe extending the fence and putting it into concrete to give more room in the pool, I've looked in there and man, it gets pretty crowded. So, moving that fence and the concrete eventually, it's just an option to give more room, it would be nice. Whether we can afford it or not, I don't know.
- Mayor Davis - His comment was - you probably can't afford it right now.
- Council Member Whitney - Maybe another option is to take that grass out and sterilize the ground and put a liner down and put rock in there.
- Council Member Cox - Then the rock will end up in the pool.
- Council Member Whitney - I'm afraid that could be, but.
- Mayor Davis - His comment was every kid that goes up there during the football games is going to be running down there and throwing rocks.
- Council Member Whitney - So, Mayor, back to this cement - with or without the fiber, how slick would that cement be without the fiber, are we going to have a slipping problem up there?
- Mayor Davis - It would be the same as any other pool. They'll give it a good finish.
- Council Member Cox - They will broom it. The fiber just helps hold the cement together a lot better but when it wears down it is a lot rougher, too. We use fiber in all of the concrete at the school and you wouldn't know it had fiber, especially the work that Tushar has done.
- Mayor Davis - So, what is the pleasure of the Council?
- Council Member Cox - How much money do we have?
- Administrator Bealer - You have about \$35,000.00 budgeted for improvements. I feel like we should split it, some in the spring and some in the fall.
- Council Member Whitney - I feel if we have a safety hazard up there, we've got to eliminate it and from what the Mayor is saying, we have got a safety hazard.

- *MOTION: Council Member Les Whitney moved to accept the total bid of \$16,166.00 authorizing the contractor to complete the spring projects and the fall projects. Motion was seconded by Council Member Terry Wiseman. All in favor, motion carried.*
- Administrator Bealer to contact Tushar Contracting authorizing the bid, to coordinate with the Library stairs this spring. She will also inquire about the fiber in the concrete.

### **Utah State Treasury Withdraw Request**

- Administrator Bealer - Final Water Bond Payment of \$39,390.00 is due, would like approval to transfer this amount out of the Treasury Account.
- Council Member Cox – And that's the final payment? How many years was that bond?
- Administrator Bealer – I believe it was a twenty year bond.
- –*MOTION: Council Member Aaron Cox moved to authorize the withdrawal from the state treasury for the final bond payment. Motion was seconded by Council Member Les Whitney. All in favor, motion carried.*

## **OLD BUSINESS**

**5:38**

### **Community Center Update**

- Administrator Bealer submitted the CDBG grant application. The Council packet included an asbestos report she received. She has contacted two companies asking them to provide an abatement quote. She has not received an actual quote from either of them. Kyle Smoots just left her a voicemail this afternoon. Derek McDonald with Service King sent her an email on Friday. He is concerned, the building is rather big. He can't give us a complete bid on the project because he would want us to do it on his down time season because he would need to hire more employees to complete the project.
- Council Member Cox – When is his downtime?
- Administrator Bealer – Like September or October, or in the spring. Anyways, he did give me an estimate. He thought it was going to be between \$80,000 and \$110,000.
- Attorney Kanell – Isn't there a chance that the contractor doing the demo could hire someone, maybe it would work out more functional while they are tearing it down to take care of the asbestos at the same time? It might be cheaper.
- Mayor Davis – Yes, and talking to the people that came in and did the inspections said there were a few contractors in Cedar and St. George that specialize in demolition and asbestos abatement.
- Administrator Bealer retrieved the voicemail from Mr. Smoots – he will have the information emailed to her and she will forward to the Council.
- Administrator Bealer – I outlined the history of the building, I don't know if you have read it but you guys talked about wanting to put that out in our City newsletter with our statements as well as maybe getting Margaret Miller to do a write-up for the paper.
- Council Member Whitney – So, is the purpose of this right here more or less to justify to the community what we are doing and why we are doing it?
- Mayor Davis – For the community and the CDBG Board.
- Administrator Bealer – Last meeting it was brought up that the public was upset and was recommended putting something out giving all the facts and history and asking the residents to come to the next public hearing and have it laid out on the table. This outlines the steps the City has taken through the years trying to remediate the bat problem.
- Council Member Whitney – So we're still planning on having another public hearing?
- Administrator Bealer – Yes, it will be the March meeting.
- Council Member Cox – I am fine with putting that out.
- Council Member Whitney - Did we get a letter from Southwest Health?
- Administrator Bealer retrieved the letter, via email, and read the letter to the group.
- Council Member Whitney – So, Mayor, we aren't doing anything with this until we know about the funding for demolition, correct?
- Mayor Davis – Correct.

- Council Member Whitney – Upon approval of the funding are we going to bid that demolition out and include the asbestos abatement or do the asbestos abatement prior?
- Mayor Davis – No, we want to do it all at once.
- Administrator Bealer – So, last meeting it was talked about remodeling and needing \$3.5 Million to do that. So this, if you read the options, it also states that we can go after grant funding and we can demolish it and build new, or we can remodel and eliminate the bats, however, it's going to cost the tax payers and we would have to increase taxes. We are asking the tax payers to come give us their thoughts at the next public hearing.
- Council Member Whitney – So, when we say we can remodel, where are we going to obtain the funding for that because I know the one funding avenue we have won't do that.
- Mayor Davis – It would be strictly taxes to remodel.
- Administrator Bealer – This letter is really only an informational letter to let our public know what we've done, what options you guys are faced with and then ask them to come before you and give their insight. Do they want increased taxes so we can save this building or do they want us to go after grant funding, however, with that comes tearing down the building and rebuilding new.
- Council Member Cox – I liked the letter when I read it.
- Council Member Whitney – I did too, I think it was very well put together. I just hope the public will take to time to read the letter and educate themselves a little bit about it before they sit back and criticize the decision we are having to make.
- Administrator Bealer – You guys are faced with a tough decision.
- Council Member Whitney – It is a tough decision and it is going to cause some animosity. We already know that.
- Mayor Davis – While we still have Jesse here - if this all comes together and we get the CDBG funding to go ahead and do the demolition and we go after CIB, there is one other option, if you want we can go after two forms of funding. One through CIB and one from CDBG. CDBG – you can go after that funding if it is part of a community center. So, we can take part of this if you have a large area for non-denominational gatherings – funerals, etc.
- Council Member Cox – So it would increase the funding?
- Mayor Davis – Well, it will help you to possibly increase the funding – the only drawback to the CDBG Funding is they use Davis-Bacon wages. But you can only use CDBG Funding on community centers. The rest of the facility would have to be through CIB. That is an option we could look at. The other question I had is isn't it better and isn't it cheaper to go with a design/build to where we have you get together with an architect and a contractor and they bring us a design?
- Mr. Ralphs – You can get a better value that way. The way that it works is we would put together some concept or programming plans and the contractor would actually be the one bidding on the design and construction. They could design in cost efficiencies. This is another way of bidding it out and there are cost benefits of doing a Design/Build.
- Mayor Davis – Is that what Parowan done?
- Mr. Ralphs – Yep.
- Mayor Davis – And it saved them quite a bit, didn't it?
- Mr. Ralphs – It's hard to say because they didn't bid it out the other way, but that is a good way to go on buildings.

## **ORDINANCE AND RESOLUTIONS**

**5:52**

### **Resolution 1-2016 “Wastewater Planning Program Self-Assessment Report”**

- Administrator Bealer - This is just an annual report that we do on our wastewater.
- *MOTION: Council Member Les Whitney moved to authorize Mayor Davis to sign Resolution 1-2016 “Wastewater Planning Program Self-Assessment Report” attested by City Recorder Seifers. Motion was seconded by Council Member Terry Wiseman. Roll Call Votes: Council Member Les Whitney – Yes, Terry Wiseman – Yes, Council Member Cox – Yes. Motion carried.*

**Staff Member Reports and Comments**Leo Kanell, City Attorney

- The Iron County Conservancy District filed for water here in Beaver County. That is their idea, they want to try - they are out of water basically and they want to try – they are mining the water from the ground and they want to try and replace it somehow. But then, immediately after they file on the water you've got industry in Beaver County that needs the water and then it's almost like extortion, then they try and sell it back. It seems to me that we really ought to be looking at our legislative people, because why do we want to take the water from here to take it there and then have them continue to grow and they don't have enough water when there ought to be legislation that will promote the growth where the water is instead of moving the water to the growth. We are a City sitting here with all this extra water and we could have growth here and yet everyone wants to instead take the water to where the growth is. There really ought to be something legislative and statewide idea that we really ought to push the growth to where the water is.
- Mayor Davis - You know, you have a good point. I think this is something the City needs to do along with Beaver, along with Minersville, along with the County Commissioners and sit down with Senator Vickers and say, hey, this is our concern. You are representing all of this area, not just Iron County. We realize you live here and your businesses are here but you've got to think about the livelihood of Beaver County as a whole, and maybe draft something up and see if he can get it through committee.
- Attorney Kanell - I just don't see that it's ever going to keep up with the growth that way. Where we will actually be putting water into the ground. Instead you are going to be continuing to grow and you are just going to be bringing water over to fund the growth but you are never going to solve the problem and you are going to start keep having problems with the ground subsiding. So really there ought to be a paradigm shift where we ought to probably try and be pushing the growth where the water is.
- Mayor Davis - Well, I'm not a hydrologist, but it didn't make sense to me to pull water out of Pine Valley, pump it back into the ground and then pump it out of the ground again. That don't make sense to me. And maybe I'm looking at it all wrong but to me that's what they are doing.
- Attorney Kanell – It's just getting the water to the people. But we have room for really some sizable growth and it's really a waste of resources and paying a lot of money when you don't need to be moving the water. I think we need to be talking, I know Beaver County is working on that, but I just think we need to be - there should be legislative things because that's really not the best use of the water to just be shipping it other places. That's just my feeling on it.

Makayla Bealer, City Administrator

- Eric Payton came in to the office today stating that he caused some damage to his vehicle at the intersection of 500 West and 200 North – the dips between Mike Swanson and Josh Hardy. He said that his Allstate agent told him to contact the City because they felt like it was our problem because of the ice and the deep dip. I have the bid he submitted for \$1,143.43. In my email I stated that I don't feel like it is the City's responsibility. There was no police report filed, I'm not sure if that is really where the incident happened where there was no police report filed. I told the gentleman when he came in that the City does not typically cover anything like that, it was the responsibility of the driver to slow down and know that the dips are there. However, I told him I would bring it to you for your insight.
- Council Member Whitney – I agree, as someone who goes up and down that street every day, at the particular time that was a bad – both dips were bad to go through. With that being said, that gentleman has drove that street enough times in good weather, knowing that you have to swerve to keep those small cars from bottoming out when you go through them in the first place. I agree, we can't say that that ice and snow caused that problem to his car. Did we cause that? I don't believe so and I don't know what we could have done any differently when we are below zero weather and the water can't drain out of the dip. I don't feel that we are responsible for that knowing that the drivers are aware of what has to be done on some of the dips throughout the community anyway. That is my take on it. I think there would be a lot of other people that would like damages repaired if we did.

- Attorney Kanell – We don't ever want to be making decisions about claims, that is why we have an insurance carrier and so we have to just refer it to them if he has made an actual claim. We don't want to be having City Council analyzing the claim to see if there is liability or not.
- Administrator Bealer – So, do you want me to allow him to have it submitted into Traveler's?
- Attorney Kanell – Well, we have insurance that would cover that as a claim, I agree with you that we don't want to be paying for every dip all over the City, we don't really want to be considering it at all.
- Council Member Whitney – I agree. My question is if we allow that to go in, should there not be a police report to accompany that claim if there was an actual incident?
- Attorney Kanell – Well, he is claiming that it's an accident but it's a one car accident.
- Council Member Whitney – It's reportable. Anything over \$500 is reportable.
- Mayor Davis – So, what do we do? We let this - word gets out on this claim and we have twenty five others next week...
- Administrator Bealer – I do know that years ago there was a person who went through a dip at 100 West 600 South and they were just immediately told that the City does not cover that and that was the end of it.
- Council Member Cox – That's my stand on it. We can't control the weather. We have to have these drainage dips.
- Council Member Whitney – And we can't control the way they drive through them.
- Council Member Cox – And who knows how he was driving. So I think it's a done issue. No.
- Mayor Davis – Especially where there is a stop sign right there.
- Council Member Cox – Absolutely.
- Council Member Whitney – And like I say, I know most people know that in those two particular dips especially, that you have to angle as you are going through them. I have to angle in my car or I bottom out.
- Attorney Kanell – Well if they make a claim we usually don't do anything on it and it is deemed to be denied after 90 days if you just want to say we don't cover those that is fine to say we don't cover those.
- Council Member Whitney – He is asking for us to reimburse him, is that right?
- Administrator Bealer – Yes, and then he says well at least cover his deductible.
- Council Member Cox – Uh, uh.
- Administrator Bealer – I just think it is a bad can of worms because this happened on February 7<sup>th</sup> and we did not get word of this until 9 am this morning – it's been well over a week and there has been no contact with our office. Les contacted a deputy and there was no contact with them either, no police report filed. He claims it ripped off his bumper and took out the bottom of his car. I will contact him and let him know the City does not cover this type of claim.
- Beaver County is trading in their grader. Les and the crew went out and checked out this grader and feel it would be a very wise purchase for Milford City. I met with Beau from Wheeler today, the Mayor and Les sat in with me. They will give us the grader for \$72,500. They will let us finance it. The interest rate we are looking at is a 3.2% interest. When I talked with Beau today I felt that the City could pay \$10,000 now, pay an additional \$25,000 at the end of December 2016, and then make our final payment of \$27,500 in July 2017. He was going to go and work something up and see if he could get us into a governmental program. Is this something that the City wants to pursue, do you guys want this grader?
- Council Member Wiseman – Yes.
- Council Member Cox – Absolutely.
- Mayor Davis – I think we want the grader. I think this is a really good option. We've been quite a while without one. We have taken our time and been patient, we have finally found something we needed and we know the history on this equipment, we know it has been well maintained. Financing wise, he is going to be able to work us a good deal. Wells Fargo will not finance it for us because of the age and the hours on it. I just think it's an opportunity that is good for the City and I just don't think we can pass it up.
- Administrator Bealer – Beau has sent me an application for finance. I will fill it out. What they plan to do with the grader, it hasn't even left the County's yard, they are actually going to order a grader for the County and the County's grader won't even be there so they are going to bring in a demo and that grader will actually come from the County's over to our shop, it won't go back to Cedar. The County traded it in

at \$70,000.00 so that \$2,500.00 additional is just for the paperwork and financing. So, it's a really good deal, they aren't marking it up a whole lot.

- Attorney Kanell – We'll have to look at the paperwork because it will have to be a lease to purchase agreement to comply with the requirements of the law for us to do that if it takes more than one year to pay it.
- Administrator Bealer – As I get the paperwork I will forward it to Leo. Obviously you guys will have to make the motion in the next meeting.
- Council Member Whitney – When we met with Cory out there that day, there was Ben and at least two of his crew members that were there when we checked it out and they drove it and the grader is in really good shape. I think Cory has taken really good care of it. I recommend that when we take over that grader, Cory or whoever has been in charge of the maintenance of that equipment come and work with our guys and train them on what needs to be done for the routine maintenance, upkeep, and servicing on that rig so that it stays consistent with what has been done in the past. It is a huge asset that we are purchasing. I was wondering at first just how much work we could get out of a grader, but as I did my homework and checked into it I learned that there is a lot of stuff that we could utilize a grader for.
- Council Member Cox – I would also like, Mayor – Makayla – to maybe send each of the crew members, if the County would allow it, out to grade for a day on their graders that are similar, out on a County road to get practice on it.
- Council Member Wiseman – They don't have any similar, that's the only one they got like that.
- Council Member Cox – Or even take that one.
- Council Member Whitney – Cory recommended that they each take the grader, start at the golf course and head west.
- Council Member Cox – I would like all of the guys to have time on it.
- Council Member Wiseman – I have actually talked to everyone and also went out and looked at the grader.
- Council Member Cox – And maybe you could ride with them a little, you've run them a lot.
- Council Member Wiseman – Yeah, I have run graders and serviced them too. A CAT grader identical to that one, that is what we have at the state.
- Council Member Whitney – I just want to make sure we are servicing and maintaining it the way it needs to be done.
- Administrator Bealer – Do you want to put together a water rights committee where we can involve Sunrise and sit down and try to get some good ideas on what we want to do with our water rights?
- Council Member Cox – I think that's a good idea.
- Administrator Bealer – I think we'll get a lot more accomplished if we have just small meetings and meeting as needed and bring everything back to the Council. I will be willing to sit on the board, and Aaron's over water, do you want to appoint another council member?
- Mayor Davis - Council Members Cox and Wiseman, Administrator Bealer, Foreman Stewart and Jesse Ralphs.
- Administrator Bealer - Do you want us to move forward with Jesse on the USDA funding for the water improvements?
- Mayor Davis – I think we need to move forward on all of our water issues. Water is going to be a rare commodity and we need to take care of everything we got, and we need to be very efficient on what we have. I think the more efficient we are, the better off the City is going to be down the road.
- Administrator Bealer – Who do you want to appoint for the Reading Committee for the school?
- Mayor Davis – I think Wayne will have time.
- Administrator Bealer – Monica wants to do Open and Public Meetings training and I would like to do the Annual Fraud training. We are wondering if you would like to meet at 8 AM on the first Tuesday of March, do a work meeting instead of keeping you late into the evening. Do you want me to send out an email?
- Council Member Cox – I will have to check my schedule.
- Foreman Stewart – If that includes all employees, Lance and Derek will be at Rural Water.
- Administrator Bealer – We have been talking about renaming the rec complex and I am going to be getting bids from Rollins and I just need your insight. Do you think it should be named Milford Lion's Club Rec

Complex and then Larry Whittaker Field of Dreams underneath it or do you think it should be named Milford Lion's Rec Complex? I can't decide whether Club should be placed in the middle.

- Council Member Cox – What do they think, the Lion's Club?
- Administrator Bealer – They didn't specify.
- Mayor Davis – I think it needs to be Milford Lion's Club Complex and you need to leave the Field of Dreams sign the same place it is, right by the fields.
- Administrator Bealer – What we had talked about was doing an arch across the walkway that said Milford Lion's Club Rec Complex and have their logo and then beneath it put Larry Whittaker Field of Dreams. Would you like to keep the Larry Whittaker sign separate?
- Mayor Davis – Yes.
- Administrator Bealer – So we will need to purchase a new sign for that.
- Mayor Davis – Now, that one arch is going to be where you walk down the walkway?
- Administrator Bealer – Yes.
- Mayor Davis – I would like something out toward 300, because it also incorporates the pavilion and all of the work they have done to the pavilion and everything. To me, that is part of the complex.
- Administrator Bealer – When we met with Troy Netto and Jeff Davis, they suggested Milford Lion's Club Recreation Complex as an archway above the sidewalk and then do their logo, and then do Larry Whittaker Field of Dreams beneath it and then name the pavilion as The Rollins Pavilion.
- Mayor Davis – I have no problem with that.
- Administrator Bealer – So, I am getting bids on everything but I want to get Dick started on this. He is either going to do it as a shop project at the high school or I just wasn't sure how to word it. But you don't want Larry Whittaker Field of Dreams on the same sign?
- Mayor Davis – Is the Lion's Club comfortable with that?
- Administrator Bealer – They are. They were just going to have it Milford Lion's Club Complex and...
- Council Member Whitney – I would eliminate the word Club. I think I would have it Milford Lion's Recreation Complex.
- Administrator Bealer – Ok, Milford Lion's Recreation Complex, the Lion's logo, and then Larry Whittaker Field of Dreams.
- Mayor Davis – Yeah, you've got to keep that, because if it wasn't for Larry Whittaker, you wouldn't have had them three fields. Contrary to what a lot of people believe in this community and some people that have set on this Council, it wasn't them up there with Larry and his boys night after night after night all by themselves. And if it wasn't for Dick Rollins, that pavilion would just be a piece of dirt, basically.
- Administrator Bealer – We will put together a resolution renaming these facilities, but for right now I am just working on getting the bids. The Lion's Club has said that they will go in with the City for the sign and help donate towards it.

#### Monica Seifers, City Recorder

- We will have the Open and Public Meetings Training whenever is good for the Council. It along with the Annual Fraud Training will be a meeting in itself so it would work better to have a separate meeting for them.
- Mayor Davis – If we have to delay it a week, why don't we just do that and then you only have to do the trainings one time and we can bring everybody in all at once.

#### Ben Stewart, City Foreman

- No reports or comments.

#### Lisa Thompson, Administrative Assistant

- Not in attendance.

### **Council Member Reports and Comments**

Council Member Aaron Cox: Water, Public Safety and Law Enforcement, Beautification

- Have you ever run across anything on credit card machines, Makayla?
- Administrator Bealer – I have contacted other entities and I am having a hard time finding something that will coordinate with our system. I had a couple of companies email me, they both seemed too good to be true because they are so cheap so I am trying to do more research on them because if something seems almost too good to be true there is a reason. We do have the Wells Fargo figures, but I am just working on more options. I talked with Terry and they do it through their fuel supplier, so we are not going to be able to utilize something like that.
- Council Member Cox – What about time clocks?
- Administrator Bealer – I have got all the stuff on time clocks, do you guys want me to bring that before you next meeting?
- Council Member Cox – That would be great.
- Council Member Whitney – Well, you know, I have set in most of the Council Meetings, and I don't know all of the issues behind the time clocks, I'm not sure why it was addressed, and maybe I need to come sit with you and do a little homework and find that out. Because I would like to know, because time clocks could be good thing, but they could be detrimental and I know from past, for example – Circle Four Farms, something that big, timeclocks work well – but small entities, I can see where it would cost us. I don't know why it was brought up, whether it was distrust with the employees or what the reasoning was, I need to educate myself with that and look it, but for the small handful we have I don't know that it is the way to go. I honestly don't.
- Council Member Cox – When you spend government money on even employees or anything, when people in the public question things, it really gives you a good place to go to answer them questions. Plus, I feel, and this is my personal is, it gives a truth of do we need to hire more employees, it gives a little more accuracy of that, it helps with comp time and it cuts down office time.
- Council Member Whitney – And I totally understand what you are saying, like I said, I don't know the reasoning behind it, but my question is, is it going to be 100% accurate, because, as I see it, and I don't know, maybe Ben can spread more light on it, if the crew is called out in the middle of the night or whatever to go to an emergency, are they going to be running somewhere and punching in on a timeclock? I don't think they are going to be doing that because they are going to forget, they are going to be worrying about getting that water shutoff, or whatever the case may be, so I am not sure we are still 100% effective that way. What are we going to do about situations like that?
- Council Member Cox – In situations like that is if somebody was called in then they would go through their administrator to document their time. Their administrator would put the time in.
- Council Member Whitney – So, the employee wouldn't be able to do that, the administrator would have to go in and do that administrative entry.
- Council Member Cox – Checks and balances.
- Recorder Seifers – That is going to add time to your office staff.
- Council Member Wiseman – Yeah, well, that is one question I had, they check the well every day and stuff like that and so when you have a guy with a truck at home, is he supposed to run over to the shed and punch the clock and then go head out to the well and then go back to the shed to punch out and go home or just drive out there and back? You are talking a half hour just to go to the shed.
- Council Member Cox – How do you document that time now, Ben?
- Foreman Stewart – Right now, whoever covers the weekend they get a day off for the two days they cover.
- Council Member Whitney – One day for two days? One day off if they cover Saturday and Sunday?
- Mayor Davis – Yes.
- Foreman Stewart – One day off for being on call for two days. On a three day weekend we will take a day and half for it.
- Council Member Whitney – Like I say, I see pro's and con's about time clocks.
- Council Member Cox – I do too.
- Council Member Whitney – I have been involved with them my whole career and I would hate to see us – justification I am all about – but I would also hate to see us do something that is going to be in the long



run cost us more money. Maybe there are employees out there right now that are not putting down an hour or two for stuff they are doing, where a time clock...

- Council Member Cox – Is that fair to that employee?
- Council Member Whitney – That is very unfair to that employee, no doubt. I see the pros and cons both ways. I would just like to do a little homework and see why this all came about or what some of the things are that we would benefit from that.
- Administrator Bealer – So, I do know that it's been brought up and we did contact other cities and one that sticks out in my mind is Delta City. They went to straight time clocks and they ended up finding out that it cost their city a lot more because they were having to pay the over time. Because once that time card is submitted, you are paying that rate.
- Council Member Cox – What's fair to the employees?
- Council Member Whitney – And that's true.
- Administrator Bealer – So, they ended up going back to hand time cards because they found out that their employees were not writing down, they were getting to the shop at 6:45 and if they weren't supposed to be there until 7, they were writing 7, but with a time clock...
- Council Member Whitney – And like I say, I just need to educate myself because I was not even aware, ya know, I hadn't heard anything about it for quite a while.
- Administrator Bealer – I can bring – do you want to wait and hold off until budget, while we are in the budget meetings, we can bring it up at that time.
- Council Member Cox – Perfect.
- Council Member Whitney – And, in the meantime we can educate, or at least I can educate myself.
- Council Member Cox – On that comp time, can you Makayla, or Monica, or whoever, put like last years, because I don't have all of the copies, like last year's at this time versus the one you sent out today, to see what has decreased and increased.
- Administrator Bealer – I track it every pay period. I am happy to announce that we've actually burned down – everybody is under on their Comp Time and everybody is – Ben has 7.5 hours and Monica has 6.5 hours until they are under on their vacation. I've really pushed it.
- Council Member Cox – I want it on paper for the Council to see. From a year ago to today. That would be awesome, and that's a good job, I appreciate you doing that. I kinda watch it but I don't know if anybody else does.
- Mayor Davis – Ha, she and I discuss it every week.
- Council Member Cox – Good.
- Mayor Davis – I am very adamant about it. I go in every week and if it means sending them home I send them home. I made them burn time through the holidays.

Council Member Wayne Hardy: Airport, Recreation and Parks, Beautification

- Not in attendance.

Council Member Russell Smith: Cemetery, Sewer

- Not in attendance.

Council Member Les Whitney: Planning and Zoning Commission, Buildings and Equipment

- No comments or reports.

Council Member Terry Wiseman: Library, Streets

- No comments or reports.

Mayor Nolan Davis: Waste Management Board, Economic Development, Five County Steering, LIC Committee

- Discussed changing the meetings to 4 pm rather than 7 pm. He would like to have everyone think about it and let Makayla know.

- Council Member Cox – What does that do for you, Leo?
- Attorney Kanell – I am fine with 4. Either way works for me.
- Mayor Davis – I think Aaron and Monica brought a good point up, you work all day and you go home and have dinner and you relax with the kids, you're really not in sync when you come back down here at 7:00 at night. The other thing is when we have our guests, Jesse is a perfect example, I hate the thought of them being out on these roads at 9:00 at night and heading home. To me, it makes it more amenable to him. The staff can get through their day and then get home at night and relax and have dinner with their families and not worry about running out again. We have a lot of activities at night around here, so we always seem to be missing people. So, give it some thought. We are one of the few entities around here that have evening meetings, most others do them in the afternoons and mornings. So, give it some thought.
- Attorney Kanell – You have to do your Budget Hearings and some things like that at 5, but other than that.
- Council Member Cox – Could you put those at the end of your meeting?
- Attorney Kanell – Sure.
- Council Member Cox – I am for it.
- Council Member Whitney – As I look clear up into September that would be fine with me.
- Mayor Davis – Is everyone good with trying it for a while?
- Council Member Cox – I think it would be better on our employees, better on us, and it is still late enough that people could make the meetings.
- Administrator Bealer – I feel like today was very productive and I actually really like this setup, I hope everyone else did.

#### **MEETING ADJOURNMENT**

*As there was no further business the meeting was adjourned at 6:30 pm.*

**APPROVED by City Council this 15<sup>th</sup> day of March, 2016.**



**MONICA D. SEIFERS, City Recorder**